# Hybrid Project Management Foundation
## Your start in Project Management

## Training objectives

In this training, participants learn the basic methods and tools of professional project work from proven classical, forward planning and popular agile approaches such as Scrum, Kanban, Lean and others.

- Classical, agile and hybrid methods are trained interactively and digitally in working groups.
- This practice-oriented basic training is based on the international project management standard ISO 21500 and thus forms the foundation and framework for successful projects.
- By combining practical applications from classic and agile methods, participants learn to select the methods that are best suited to their project approach.
- Through the direct implementation of the learned knowledge in the exercises, the participants develop a high level of skills and abilities that they can use profitably in their projects or for their line work immediately after the training.
- Participants receive a certificate with proof of 14 net learning hours for international certifications.

## Target audience

- Project staff with little or no previous knowledge of project work
- Employees who want to learn basic methods and tools of hybrid project work to make their daily project work more effective and efficient.

## Content

In the practical exercises, participants work on their project tasks digitally with easy-to-understand office tools, apps and templates. We work with proven didactic elements, excursions, collaboration exercises, real-time processing on digital platforms, discussion rounds and many interesting project management applications from classic and agile practice.

Our experienced and certified trainers enrich the training with exciting digressions, easy-to-understand and entertaining examples.

## Practical exercises

- Basics of professional project work (ISO21500) and application of agile principles in classic projects
- Challenges and advantages of the classic phase- based, pre-planning approach
- Challenges and advantages of the agile, iterative incremental approach
- Challenges and advantages of the hybrid approach
- Stakeholder analysis, clarification of objectives and mandate
- Work package description, user stories, backlog structure
- Adaptive project planning, communication planning
- Risk analysis, as well as methods and instruments of hybrid project work
- Agile project management vs. hybrid project approach
- Lessons Learned and Retrospective

The participants can bring their projects or plans into the training in advance. This gives them the opportunity to work on their real project tasks in the working groups.

By working on own project topics in the training, coaching by the trainer takes place at the same time. The results can be incorporated into the daily work immediately afterwards.